

# INFORMATION TECHNOLOGY 10

**Welcome to Information Technology 10:** If you are a high school student this online course will help you:

- **Learn the basics of computers**
- **See inside the Internet**
- **Use multimedia tools**
- **Learn how to use a word processor and a spreadsheet**
- **See how technology integrates into society**

**There are five modules in Information Technology 10:**

- **Module 1 - Basic Skills**
- **Module 2 - The Internet**
- **Module 3 - Multimedia**
- **Module 4 - Microsoft Office (Word & Excel)**
- **Module 5 - Technology in Society**

## **What resources will I need?**

All of the materials are online and there is NO textbook. There are various readings, videos, animations and simulations that are available online in the course.

## **How long will this course take?**

This is a 4-credit course and you should expect to spend 100 – 120 hours to complete it.

## **How will I be assessed?**

There are 5 unit quizzes and 5 unit tests this course. Each quiz and test is worth 5%. There are 8 assignments worth 5% each and 1 assignment worth 10%.

The tests and quizzes are written online and you will hand in your assignments electronically via a drop box in the course.

Each assignment includes specific marking criteria.

## **Need help?**

You may get help in person, by phone and online.